

NONINSTRUCTIONAL OPERATIONS AND BUSINESS SERVICES

Code No. 707.2

Policy Title: TREASURER'S ANNUAL REPORT

At the annual meeting, the board secretary - treasurer will give the annual report stating the amount held over, received, paid out, and on hand in the general and schoolhouse funds. This report is in written form and sent to the board with the agenda for the board meeting. The board secretary - treasurer shall also furnish the board with a sworn statement from each depository showing the balance then on deposit.

It shall be the responsibility of the treasurer to submit this report to the board annually.

Legal Reference: Iowa Code §§ 279.31, .33 (2009).

Cross Reference: 206.3 Secretary - Treasurer
210.1 Annual Meeting
707 Fiscal Reports

Approved: March 28, 2001
Revised: October 27, 2010
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