

STAFF PERSONNEL

Code No. 406.3

Policy Title: **LICENSED EMPLOYEE CONTINUED EDUCATION CREDIT**

Continued education on the part of licensed employees may entitle them to advancement in compensation. Licensed employees who have completed additional hours may be considered for advancement. The board may determine which licensed employees will in compensation for continued education keeping in mind the financial condition of the school district, the education and experience of the licensed employee, the educational philosophy of the school district, and any other items deemed relevant by the board.

Licensed employees who wish to obtain additional education for advancement must notify their supervisor by July 1 of the school year preceding the actual year when advancement occurs. The superintendent has the discretion to approve credit outside the employee's area of endorsement or responsibility.

It shall be the responsibility of the superintendent to make a recommendation to the board for the advancement of a licensed employee on the salary schedule.

Legal Reference: Iowa Code §§ 20.1, .4, .7, .9; 279.8

Cross Reference: 405 Licensed Employees - General
406 Licensed Employee Compensation and Benefits

Approved: September 23, 1998
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